ENC◆MPASS

Accounts Payable

Reduce Costs, Generate Revenue, and Streamline Payment Processes

Public, private and commercial entities all agree on one thing: "We need to reduce costs, increase revenue and streamline our processes." The question is how can this be accomplished and at what cost?

The solution set that provides these benefits is EnCompass Accounts Payable (AP), a Web-based module of the industry leading EnCompass Commercial Card Management and Reporting application. EnCompass AP provides a secure, streamlined and automated process for vendor payments via a card-based solution. By transitioning from expensive, costly and non-revenue generating vendor payments using check, ACH and wire, EnCompass users are deriving real costs savings and significant revenue streams.

EnCompass AP is leading the way in card-based AP payments by offering a variety of payment tools that are tailored to meet the needs of our clients. By working with your vendor base to offer more than a single payment solution, both you *and* your vendors are benefiting from better cash flow, increased float and guaranteed payments as well as the strengthening of the relationship between both parties.

Isn't it time to generate revenue on what you already spend and turn that "cost center into a profit center?"

Drive Revenue & Decrease AP Payment Costs

- Provide significant revenue generation on purchasing dollars currently paid to your vendor base - convert AP costs into AP profits

- Invest *zero* dollars in the EnCompass solution - no monetary investment required to participate

- Dramatically decrease overall check and operating costs

- Increase float on current and expanded AP spend

- Leverage vendor management tools to manage your vendor base within the EnCompass AP solution

Manage AP Payment Reconciliation

- Automatically allocate AP payment transactions to proper client defined codes

- Provide unique reconciliation tools to properly manage AP payment to card transactions quickly and efficiently

- Track, manage and report AP card usage by hundreds of data elements to forecast spend and control costs

An Application Designed for Ease of Use

- File driven process creates ease of use

- ERP/AP file integration handled by EnCompass

- User friendly interface to review and manage AP payment logs

- 24/7 web-based system provides continuous feedback on AP payment processes

- Email/Fax notification on all payment processes

- Automated recon files generated to close open AP invoices in current ERP system as required

Report Functionality Like No Other

- Ability to create, modify and execute "user defined AP" reports via user friendly ad-hoc report wizard

- Provide Vendor specific reports to track vendor participation and spend

- Receive reports on demand per user defined schedule via email or online within EnCompass AP

- Create and store frequently used reports in the "My Reports" folder

- Ability to create subfolders for easy separation and storage of "like" reports types

- Download reports in a variety of formats including Excel, text, tab delimited and others

Secure Card Data & Access Control

- EnCompass AP is certified as meeting Payment Card Industry Data Standard Security (PCI-DSS) as well as HIPAA standards

- Client defined access and permission sets at all levels of the application

- Ability to create business rules that meet your company needs

- Secure file transfer of data to and from your ERP/AP applications

Improve Efficiency & Control

- Reduces or eliminates check processing time and effort

- Automated file driven process reduces manual labor associated with traditional AP payment processes

- Integrates with current ERP and AP platform via FTP, SFTP and Web services

- Secure file delivery via encryption protocols as required

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There is much more to EnCompass than Accounts Payable. It is the industry-leading Commercial Card management and reporting solution, used by thousands of companies for purchase, fleet and travel programs. All data, workflow and permission for EnCompass AP can be integrated with "traditional" card Programs.

Major features of EnCompass include:

- Controlled Access and permission by levels for each user

- Real-time authorizations and data views

- Unlimited access to transaction data

- Elimination of paper statements via electronic statement & transaction presentment

- Real time card management to include account suspension and cancellation

- Online Client control of Merchant Category Codes (MCC) and their assignments to cardholder profiles

- True Hierarchy Management to include card account movement between hierarchies

- Integration with your current ERP/AP platforms

- Creation of "user defined" reports via user friendly ad-hoc report wizard application

- Automatic allocation of transaction costs to proper client defined codes

- Simplification of employee expense reporting using a workflow driven Transaction Envelope to capture card based, out of pocket and mileage calculations

- Track, manage and report card usage by hundreds of data elements to forecast spend and control costs

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